

Removing N/L accounts

It is acceptable to remove N/L accounts that are no longer used. These can be deleted using the following option:

N/L – Utilities –File Maintenance- Remove Account

Note that it is only possible to remove N/L a/c's if they have a zero balance and if there are no transactions stored in the current financial year.

Also, you should NOT delete any of the default system accounts set up by Curat Lex.

Additional Notes:

(i) If your system is configured to store historical transactions then it will be necessary to delete these transactions from the a/c before it can be deleted. Use the 'N/L - Utilities –File Maintenance –Historical Maintenance' option, enter specific a/c number, enter date range (eg. 01/01/1980 to now). The a/c should then be able to be deleted.

(ii) If you encounter any problems (eg. Run System Error relating to Nom-Finax data file), try running Update Account File program on the N/L –Utilities –File Maintenance menu first of all then run the Remove Account program.