

Sovereign LAW - LSC Civil & Crime Code Updates – April 2007

1. Update

The Curat Lex Help Desk will install the latest LSC Civil & Crime update into your Sovereign LAW system.

2. CDS Crime – SPOCC data screens

As soon as the update has been installed then the revised SPOCC data screens will be activated. The revised SPOCC data screens include both the old and new LSC codes.

For CDS Crime matters that have completed prior to end of March 07 (ie. to be included in April 07 report) then use the old original LSC codes. In the SPOCC data screen, set the “Work Category” to either blank or “0: old codes”. This will allow the old original codes to be selected from the drop-down menu lists.

For new CDS Crime matters that start as from 2/4/07 use the new LSC codes. In the SPOCC data screen, set the “Work Category” to the appropriate new code (eg. 1: Investigation; 2: Proceedings etc). The new Crime Type, Stage Reached and Outcome codes can then be selected from the drop-down menu lists.

The Curat Lex Help Desk has prepared an Excel spreadsheet listing the new codes.

The SPOCC data screens can be accessed (as previously) via options:

Database Details –New Client/Contact	after setting up new client and file record
Database Details – Existing Client	after setting up new file for existing client
Database Details – Amend Client	after amending existing file record
L/A Claims – SPOCC Data (level 20 only)	
Bills – Claims – SPOCC Data (level 60 only)	

The SPOCC data option can also be inserted directly on the Database Details menu if required.

3. Civil L/Help SPAN data screens

Irrespective of when the upgrade is installed, the new SPAN data screens will only automatically become active in Sovereign LAW on 2/4/07. The new SPAN data screens can be accessed (as previously) via the options:

Database Details –New Client/Contact	after setting up new client and file record
Database Details – Existing Client	after setting up new file for existing client
Database Details – Amend Client	after amending existing file record

The L/A Claims menu (level 20) and Bills – Claims menu (level 60) will contain SPAN data options to access both the old SPAN data screen and the new SPAN data screen.

(The SPAN data options can also be inserted on the Database Details menu if required).

NB: Important! The old SPAN options will be required to complete any SPAN data screens for matters completing up to end of March 07 (ie. that need to be reported at beginning of April 07).

The Curat Lex Help Desk has prepared an Excel spreadsheet listing the new codes.

4. Monthly Reports

After the update, the Management Info – Reports – Crime/Civil Contract reports will still report on the old SPOCC and SPAN data. Therefore, these can be used for the April 07 reports.

After the April 07 reports have been produced, then Curat Lex Help Desk will be able to install a further update in preparation for the first monthly report (May 07) using the new SPOCC/SPAN codes. Consideration will then be given to data conversion of any on-going SPOCC / SPAN matters that were set up prior to April 07 but are yet to be concluded.

5. Civil - Changes to Prescribed Family remuneration rates

The LSC have published changes to the prescribed Family proceedings remuneration rates in the County/Magistrates Court (see table below) as from 2/4/07. The amended rates apply to prescribed family proceedings and introduce equalized rates for county court and Family Proceedings Court proceedings. The amended rates do not apply to care proceedings and High Court rates remain the same. A new rate for receiving routine letters and increased rates for offices situated in the South Eastern Circuit have been included.

The Curat Lex update will NOT automatically change the current rates as set in your Sovereign LAW system. It is the responsibility of your System Administrator to update the L/A Rates tables as required.

Prescribed family proceedings County court and magistrates' court proceedings

Writing routine letters	£6 per item
Receiving routine letters	£3 per item
Routine telephone calls	£6 per item
All other preparation work	£6.10 per unit (South Eastern Circuit £6.60 per unit)
Travelling and waiting	£3.10 per unit (South Eastern Circuit £3.20 per unit)
Attending with counsel at the trial, hearing or other appointment	£3.60 per unit
Attending without counsel at the trial, hearing or other appointment	£6.30 per unit (South Eastern Circuit £6.60 per unit)
Preparing the bill (where allowable) and completing the detailed assessment.	£3.57 - £5.695

If the family department actually time record directly into Sovereign LAW, then you will need to update the rates as stored in the system. Note that the amended rates apply to work carried out on or after 2/4/07, but only where funding is granted on or after 2/4/07. Therefore, if funding was granted before 2/4/07, then the old rates still apply. It is therefore advisable to set up a new L/A Band for this work and use this band for all new matters as from 2/4/07. Please contact Curat Lex Help Desk if you require any further assistance.

In Sovereign LAW,

Select options: Utilities – Module Parameters – L/A Bands & Rates

Select option: Display Bands – to view the existing bands on your system

Select option: Amend Bands – to modify the name of an existing band

Select option: L/A Rates and enter appropriate band code (or use / to search from list).

Modify the charge rates as required. Note that the rates are stored in £ per UNIT.

Curat Lex Limited
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